



Tutorial

You can now complete a brief tutorial before beginning the exam. The tutorial consists of several screens of information. It explains and lets you try out the functions you might use while taking your exam with the Pearson VUE software.

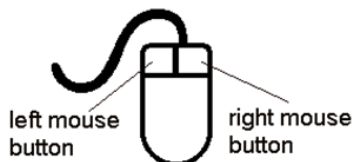
Select the **Next** button to begin the tutorial.

[Next →](#)

How to Use the Mouse

If you know how to use a mouse, please select the **Next** button to proceed.

Navigation buttons and functions on the computer screen can be selected by either using the mouse or the keyboard. A mouse looks like this:



The mouse can be moved by resting your hand on the mouse and sliding it slowly on the mouse pad. Slide the mouse left or right with its buttons facing away from you. Notice what happens to the arrow on the screen when you move the mouse. If you run out of room on the mouse pad, lift the mouse and move it back to the center of the mouse pad. Practice moving the pointer around on the screen and pointing to each of the navigation buttons on the bottom of the screen.

To select a navigation button, slide the mouse on the mouse pad until the pointer is directly over the button along the bottom edge of the screen. Then gently press and release the LEFT mouse button.



Use your mouse now to select the **Next** button to proceed to the next screen.

[Next →](#)

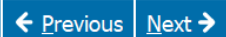
Time and Progress

At any point in the exam, you can see how much time you have remaining in the upper corner of the screen. Just below the time remaining, you will see your progress through the exam. For example, "4 of 8" indicates that you are viewing the fourth of eight questions or screens.



You can minimize the time remaining and the question number reminders by selecting them. During the exam, when you have five minutes remaining, the time remaining will automatically reappear. To restore them at any point, select on the icons  and .

Select the **Next** button to continue.



Navigation

The **Previous** and **Next** buttons on the bottom of this screen will be available throughout the exam.



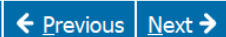
Next moves you from screen to screen.

Previous moves you back one screen.

The navigation buttons and functions can be selected by:

- Selecting the appropriate button with the mouse.

Select the **Next** button to continue.



Multiple Choice Questions

A multiple choice question with a single answer appears like this on your screen:

Tutorial - Candidate Name		Time Remaining: 14:46
		6 of 10
When lifting a heavy object you should:		
<input type="radio"/>	A.	keep it as close to you as possible, bend your knees and keep your back straight.
<input type="radio"/>	B.	keep it as far away from you as possible, bend your knee and your back.
<input type="radio"/>	C.	start from a kneeling position then straighten up.
<input type="radio"/>	D.	start with bent arms then straighten them.
End Tutorial		< Previous Next >

You select the one best answer by:

- Selecting the radio button next to the letter with the mouse.

Select the **Next** button to continue.

[< Previous](#) [Next >](#)

Using the Scrollbar

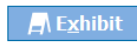
Some exam items may not fit on the screen. For these items, a scrollbar will appear along the portion of the screen that can be scrolled. To reveal the rest of the item, either use the mouse to select and drag the scrollbars, or select on the arrows on either end of the scrollbar.

Select the **Next** button to continue.

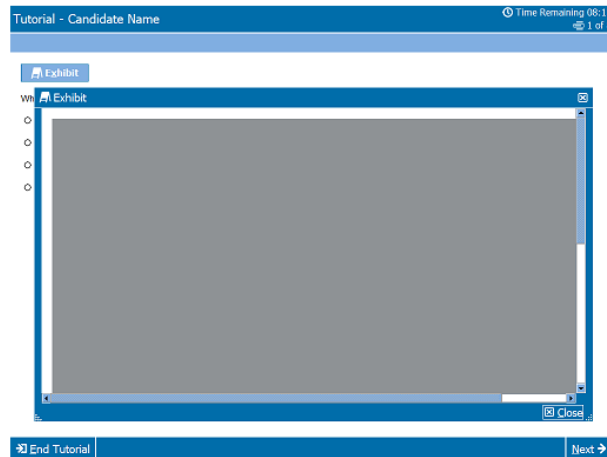
[< Previous](#) [Next >](#)

Viewing Exhibits

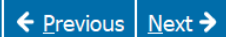
All items which show an image will also display an "Exhibit" button towards the top left hand side of the screen. When selected, a new window will appear showing an enlarged version of the image.



Some Exhibit windows may also display scrollbars within them. These are navigated using the same method as stated on the previous screen.




Select the **Next** button to continue.

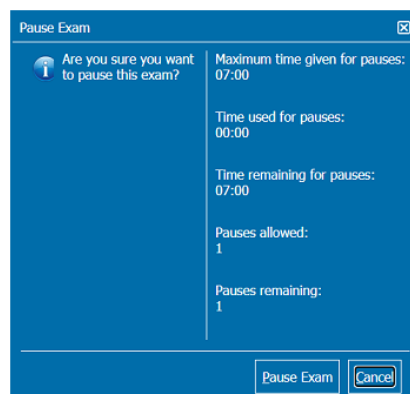


Pausing Exam (Break)

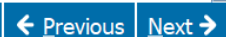
Please note: this break is only available to be used once during the entire exam. Once initiated it cannot be used again, even if the entire 7mins was not used, any remaining time from the break will be forfeited for the remainder of the exam. If your break exceeds the 7mins provided, any excess time will be deducted from the remaining exam time.

Throughout the exam the  **Pause Exam** button will be present. Please select this button in order to take a 7min break at any point.

Once selected a confirmation screen will be presented which must be confirmed in order to begin the break:



Once this has been confirmed the break will begin. The break screen will be displayed as such:



Time used for pauses: 00:00
Time remaining for pauses: 07:00
Pauses allowed: 1
Pauses remaining: 1
<input type="button" value="Pause Exam"/> <input type="button" value="Cancel"/>

Once this has been confirmed the break will begin. The break screen will be displayed as such:

Your exam is paused	Maximum time given for pauses: 07:00
	Time used for pauses: 00:03
	Time paused beyond maximum may be deducted from current section time
<input type="button" value="Resume Exam"/>	

The "Resume Exam" button will take you back to the exam.

Select the **Next** button to continue.

← Previous Next →

Calculator

Calculator

The exam includes the use of a calculator which can be accessed by selecting the **Calculator** button from the bar located at the top of the screen. Once selected the Calculator will appear as shown below.

Tutorial - Candidate Name
Time Remaining 09:49

Scratch Pad
Calculator


If you know how to use a mouse, please select the **Next** button to proceed to the next screen.

Navigation buttons and functions on the computer screen are as follows:

The mouse can be moved by resting your hand on the mouse pad. Slide the mouse left or right with its buttons facing away from you. Notice what happens to the arrow on the mouse pad. Slide the mouse left or right with its buttons facing away from you. Notice what happens to the arrow on the mouse pad. Lift the mouse and point to each of the navigation buttons on the bottom of the screen.

To select a navigation button, slide the mouse on the mouse pad. Slide the mouse left or right with its buttons facing away from you. Notice what happens to the arrow on the mouse pad. Lift the mouse and point to each of the navigation buttons on the bottom of the screen.

Use your mouse now to select the **Next** button to proceed to the next screen.




End Tutorial
Next →

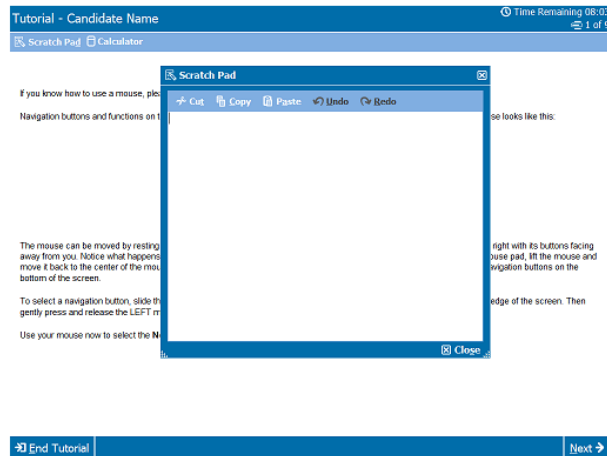
You may press the Calculator button on screen now to test this.

Please select the **Next** button to proceed to the next screen.

← Previous Next →

Scratch Pad

The exam includes the use of a Scratch Pad which can be accessed by selecting the  button from the bar located at the top of the screen. Once selected the Scratch Pad will appear as shown below.



The Scratch Pad can be used to make notes in order to aid answering questions during the exam. You may press the Scratch Pad button on screen now to test this.

Please select the **Next** button to proceed to the next screen.

[< Previous](#) [Next >](#)

Flag for Review

Your exam allows you to flag items that you want to return to later. To flag an item, select the button in the upper corner labeled **Flag for Review**. If you flag an item for review, a flag will appear next to that item on the review screen.



Review of items must be done during the testing time. You can select items for review whether you have answered them or not.

To flag an item for review:

- Use the mouse to move the pointer to the **Flag for Review** button and then select the LEFT mouse button.

A flag image will appear within the flag outline when the item has been flagged for review. If you wish to unflag the item, select the **Flag for Review** button again and the flag image will disappear.

When you reach the last question, press the **Next** button to move to the Review Screen.

Select the **Next** button to continue.

[< Previous](#) [Next >](#)

Using the Review Screen

When item review is allowed, the Review Screen is automatically displayed at the end of the section.

If you checked the **Flag for Review** button on an Item Screen, a flag appears beside that item on the Review Screen. Unanswered items are displayed as "Incomplete."

From the Review Screen you can review items in a number of ways. The following buttons are available on the Review screen:

Instructions Select to view instructions on how to navigate the review screen.

Review All Select to review all the items and answers in the section.

Review Incomplete Review only the items that were left incomplete.

Review Flagged Review the items that are flagged for review.

You can select or deselect additional items to be flagged by selecting on the flag outline besides the item number.

If your exam has item review, a **Review Screen** button may appear on each screen of the section in review mode. When this button is provided you can access the Review Screen at any time during the section.

BHRS Core Resit - Candidate Name

⌚ Time Remaining 117:29

Instructions

Item Review

Exam Section

(60 Unseen/Incomplete)

Question 1	Incomplete
Question 2	Incomplete
Question 3	Incomplete
Question 4	Incomplete
Question 5	Incomplete
Question 6	Incomplete
Question 7	Incomplete
Question 8	Incomplete
Question 9	Incomplete

Previous

Next

Instructions

Item Review

Exam Section

(60 Unseen/Incomplete)

Question 1	Incomplete
Question 2	Incomplete
Question 3	Incomplete
Question 4	Incomplete
Question 5	Incomplete
Question 6	Incomplete
Question 7	Incomplete
Question 8	Incomplete
Question 9	Incomplete
Question 10	Incomplete
Question 11	Incomplete
Question 12	Incomplete
Question 13	Incomplete
Question 14	Incomplete
Question 15	Incomplete
Question 16	Incomplete
Question 17	Incomplete
Question 18	Incomplete
Question 19	Incomplete
Question 20	Incomplete
Question 21	Incomplete
Question 22	Incomplete
Question 23	Incomplete
Question 24	Incomplete
Question 25	Incomplete
Question 26	Incomplete

End Review

Review All

Review Incomplete


Review Flagged

Select the **Next** button to continue.

Previous

Next

Review Screen Instructions

Selecting the  **Instructions** button will open the Instructions dialogue box explaining how to navigate the review screen.

BHRS Core Resit - Candidate Name

Time Remaining 117:04


Instructions

Item Review

Exam Section (60 Unseen/Incomplete)

Question 1	Incomplete
Question 2	Incomplete
Question 3	Incomplete
Question 4	Incomplete
Question 5	Incomplete
Question 6	Incomplete
Question 7	
Question 8	
Question 9	
Question 10	
Question 11	
Question 12	
Question 13	
Question 14	
Question 15	
Question 16	
Question 17	Incomplete
Question 18	Incomplete
Question 19	Incomplete
Question 20	Incomplete
Question 21	Incomplete
Question 22	Incomplete
Question 23	Incomplete

Review Instructions

 Below is a summary of your answers. You can review your questions in three (3) different ways.
The buttons in the lower right-hand corner correspond to these choices:
1. Review all of your questions and answers.
2. Review questions that are incomplete.
3. Review questions that are flagged for review. (Click the 'flag' icon to change the flag for review status.)
You may also click on a question number to link directly to its location in the exam.

Close

Previous

Next


Instructions

Item Review

Exam Section (60 Unseen/Incomplete)

Question 1	Incomplete
Question 2	Incomplete
Question 3	Incomplete
Question 4	Incomplete
Question 5	Incomplete
Question 6	Incomplete
Question 7	
Question 8	
Question 9	
Question 10	
Question 11	
Question 12	
Question 13	
Question 14	
Question 15	
Question 16	
Question 17	Incomplete
Question 18	Incomplete
Question 19	Incomplete
Question 20	Incomplete
Question 21	Incomplete
Question 22	Incomplete
Question 23	Incomplete
Question 24	Incomplete
Question 25	Incomplete
Question 26	Incomplete

Review Instructions

 Below is a summary of your answers. You can review your questions in three (3) different ways.
The buttons in the lower right-hand corner correspond to these choices:
1. Review all of your questions and answers.
2. Review questions that are incomplete.
3. Review questions that are flagged for review. (Click the 'flag' icon to change the flag for review status.)
You may also click on a question number to link directly to its location in the exam.

Close

End Review

Review All

Review Incomplete

Review Flagged

Select the **Next** button to continue.

Previous

Next

Ending Review

To exit a section, select the **End Review** or **End Exam** button in the Review Screen. **Once you end review, you can no longer go back and review or change your responses for that section. Be sure to read all screen instructions carefully!**

BHRS Core Resit - Candidate Name


Time Remaining 116:46

Instructions

Item Review

Exam Section (60 Unseen/Incomplete)	
Question 1	Incomplete
Question 2	Incomplete
Question 3	Incomplete
Question 4	Incomplete
Question 5	Incomplete
Question 6	Incomplete
Question 7	Incomplete
Question 8	Incomplete
Question 9	Incomplete
Question 10	Incomplete
Question 11	Incomplete
Question 12	Incomplete
Question 13	Incomplete
Question 14	Incomplete
Question 15	Incomplete
Question 16	Incomplete
Question 17	Incomplete
Question 18	Incomplete
Question 19	Incomplete
Question 20	Incomplete
Question 21	Incomplete
Question 22	Incomplete

End Review

 You have chosen to end the current review, but have 60 incomplete questions. If you click Yes, you will NOT be able to return to this review.

Are you sure you want to end this review?


Previous Next

Instructions

Item Review

Exam Section (60 Unseen/Incomplete)	
Question 1	Incomplete
Question 2	Incomplete
Question 3	Incomplete
Question 4	Incomplete
Question 5	Incomplete
Question 6	Incomplete
Question 7	Incomplete
Question 8	Incomplete
Question 9	Incomplete
Question 10	Incomplete
Question 11	Incomplete
Question 12	Incomplete
Question 13	Incomplete
Question 14	Incomplete
Question 15	Incomplete
Question 16	Incomplete
Question 17	Incomplete
Question 18	Incomplete
Question 19	Incomplete
Question 20	Incomplete
Question 21	Incomplete
Question 22	Incomplete
Question 23	Incomplete
Question 24	Incomplete
Question 25	Incomplete
Question 26	Incomplete

End Review

 You have chosen to end the current review, but have 60 incomplete questions. If you click Yes, you will NOT be able to return to this review.

Are you sure you want to end this review?

End Review Review All Review Incomplete Review Flagged


Select the **Next** button to continue.

Previous Next



You have now completed the tutorial section and you will now proceed to the taking the exam.

Select the **End Tutorial** button to continue into the assessment.

 End Tutorial